

USE ONLY

DDA 82-1567/1

ROUTING AND RECORD SHEET

Executive Registry

82-5338/1

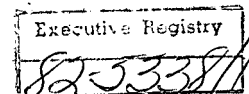
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|---|-------------|-----------|--------------------|---|
| SUBJECT: (Optional) | | | | |
| FROM: Harry E. Fitzwater DDA 7D-18 Hqs. | | EXTENSION | NO. | |
| | | | DATE | |
| | | | STAT | |
| TO: (Officer, designation, room number, and building) | DATE | | OFFICER'S INITIALS | COMMENTS (Number each comment to show to whom. Draw a line across column after each comment.) |
| | RECEIVED | FORWARDED | | |
| 1. <i>me</i> EXDIR 7D-55 Hqs. | 01 JUL 1982 | | ✓ | <i>seen</i> |
| 2. | | | | |
| 3. | | | | |
| 4. <i>EA/DDA</i> | | | | <i>John</i> <i>Everyone to me</i> <i>agreement with</i> <i>this procedure</i> |
| 5. | | | | |
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DDA 82-1567/1

29 JUN 1982



MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Coordination of Agency Regulations

REFERENCE: Memo to DDA from EXDIR, dtd 21 Jun 82, same Subject

1. Generally, proposed regulatory issuances are forwarded to the Offices of the Director, Deputy Director, and Executive Director as a matter of formality to keep officials of these offices informed of Agency policies as they are being developed. While the opportunity for comments and/or suggestions certainly exists, we normally expect that the proposed issuances merely be noted, with no formal concurrence being required.

2. As you are probably aware, the Chief of the Regulations Control Division, Office of Information Services, serves as the focal point in the Agency's regulatory coordination process. In this capacity, he ensures that all of the regulatory issuances are fully coordinated and that the final version submitted for my approval does represent agreement between the originator and the coordinating components. If, in fact, issues are not resolved to everyone's satisfaction, the proposed regulatory issuance is forwarded to me for resolution or to you or the DDCI if the controversial issue persists. During the past year, only two regulatory issuances were so forwarded--one having to do with the responsibilities of the Information Handling Systems Architect, and the other dealing with the responsibilities in the counterintelligence field.

3. I hope that the above information clarifies our procedures for you and meets with your satisfaction.

/s/ 
Harry E. Fitzwater

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cc: D/OIS
ER

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